

OCFS Data Warehouse News and Notes

February 2006

The New FASP Reports

OCFS Data Warehouse users can access several pre-defined FASP reports in our new web-based Cognos ReportNet environment. Simply open Internet Explorer and type in the following URL: <http://htptda0a1aspcog/crn>. Those having trouble with the URL can try using the IP address <http://172.16.98.26/crn>, instead. We are still working on access for NIS and SSL/VPN staff.

Visit the OCFS Data Warehouse page of the CONNECTIONS Intranet site for the Step-by-Step Guide and other documentation related to the FASP reports.

The **FASP Status Summary (LDSS, VA)** report can assist supervisors and managers in improving the FASP business process, promoting its effectiveness, and for resource planning and budgeting. It is a monthly report that provides the total number of open FASPs, approvals due, on-time approvals, and overdue or missed FASPs for the month selected. It can be run for completed months only.

FASP Status Summary Report (VA)							
Group by: Agency - Mohawk Children's Services LDSS/Agency Name : Z20 - Mohawk Children's Services Unit Number : 4C - CPS, 4C - CWS, 4C - PRV Stage Type : CCR, CWS				Report Period : DECEMBER 2005 Report Date : Jan 10, 2006 Data as of Date : Dec 31, 2005		Report Date : Jan 10, 2006 Data as of Date : Jan 9, 2006	
Report Grand Total - Open FASPs : 101	Initial FASPs		Comprehensive FASPs		Reassessment FASPs		% of Total Open
	Count	% of Grand	Count	% of Grand	Count	% of Grand	
Total Open FASPs	5	5.8%	7	6.9%	89	88.1%	--
Existing at start of month	3	3.0%	2	2.0%	48	47.5%	53.9%
Opened during month	2	2.0%	5	5.0%	41	40.6%	46.1%
Total Open FASPs w/No CID:							
At start of month	0	0.0%	0	0.0%	0	0.0%	0.0%
At end of month	0	0.0%	0	0.0%	0	0.0%	0.0%
Total Open FASPs w/Approvals Due (throughout month)	4	4.0%	1	1.0%	14.3%	29	28.7%
Total Open FASPs Approved On-Time (by end of month)	3	3.0%	0	0.0%	0.0%	4	4.0%
Percent of On-Time Approvals of Open FASPs	75.0%	--	0.0%	--	13.8%	--	4.5%
Total Open FASPs Overdue (by end of month)	2	2.0%	1	1.0%	14.3%	25	24.8%
Late FASPs	1	1.0%	1	1.0%	14.3%	25	24.8%
Templated FASPs - w/ next FASP In Process	1	1.0%	0	0.0%	0.0%	0	0.0%
Templated FASPs - w/ next FASP Not Launched	0	0.0%	0	0.0%	0.0%	0	0.0%
Missed FASPs	5	--	3	--	25	--	--

The **FASPs Due (LDSS)** report can help supervisors and managers track FASP activity and status by monitoring and assessing the total number of overdue and coming-due FASPs. It is a current point-in-time report that provides aggregate counts and percentages by FASP Type (Initial, Comprehensive and Reassessment) for all overdue FASPs, as well as FASPs that are coming-due within the next 60 days.

FASPs Due Report (LDSS)								
Group by: Unit - 001 LDSS/Agency Name : A99 - Hudson County Dss Unit Number : 1A1 - 001, 1A1 - 002, 1A1 - 003 Stage Type : CCR, CWS				Report Date : Jan 10, 2006 Data as of Date : Jan 9, 2006		Report Date : Jan 10, 2006 Data as of Date : Jan 9, 2006		
Total FASPs Due	Initial FASPs			Comprehensive FASPs			Reassessment FASPs	
	Count	% of Total Due	% of Total ...*	Count	% of Total Due	% of Total ...*	Count	% of Total Due
Total FASPs Due	171			251			544	
Total FASPs Overdue	85	49.7%	*Overdue	76	30.3%	*Overdue	142	26.1%
By 1-7 Days	18	10.5%	21.2%	9	3.6%	11.8%	24	4.4%
By 8-14 Days	16	9.4%	18.8%	13	5.2%	17.1%	19	3.5%
By 15-21 Days	6	3.5%	7.1%	8	3.2%	10.5%	15	2.8%
By 22-30 Days	12	7.0%	14.1%	11	4.4%	14.5%	25	4.6%
By 31-60 Days	12	7.0%	14.1%	19	7.6%	25.0%	21	3.9%
By 61-90 Days	1	0.6%	1.2%	15	6.0%	19.7%	8	1.5%
By 90+ Days	20	11.7%	23.5%	1	0.4%	1.3%	30	5.5%
Total FASPs Coming Due	86	50.3%	*Coming Due	175	69.7%	*Coming Due	402	73.9%
Within 0-7 Days	29	17.0%	33.7%	17	6.8%	9.7%	41	7.5%
Within 8-14 Days	22	12.9%	25.6%	12	4.8%	6.9%	36	6.6%
Within 15-21 Days	20	11.7%	23.3%	18	7.2%	10.3%	45	8.3%
Within 22-30 Days	15	8.8%	17.4%	22	8.8%	12.6%	55	10.1%
Within 31-60 Days	0	0.0%	0.0%	106	42.2%	60.6%	225	41.4%

The **FASPs Due Detail (LDSS, VA)** report can help supervisors and managers identify FASP activity in need of attention. It is a current point-in-time report that provides a listing of all overdue FASPs, as well as FASPs that are coming due within 30 days. Each line item includes Case information, Stage information, and FASP information. There are two versions of this report.

...organized by Worker

The "FASP Due Detail organized by Worker" report is ordered alphabetically by worker name. All FASPs belonging to the same worker are grouped together. Only staff members from the District/Agency selected at the prompt are included in the report. FASPs may be listed multiple times throughout the report - once for each staff member that has a role in the Stage.

...organized by Stage ID

The "FASP Due Detail organized by Stage ID" report is ordered numerically by Case ID and Stage ID. All FASPs with the same Stage ID are grouped together. Staff members from all Districts/Agencies that have a role in the Stage are included in the report. Each FASP is listed only once in the report.

FASPs Due Detail organized by Worker (VA)													
LDSS/Agency Name : Z20 - Mohawk Children's Services Unit Number : 4C - CPS, 4C - CWS, 4C - PRV Stage Type : CWS										Report Date : Jan 10, 2006 Data as of Date : Jan 9, 2006			
Worker Name	Worker Role	Worker Agency	Worker Site Code/Unit	Case ID/Name	Stage ID	Stage Type	Stage Start Date	CID	FASP Type	FASP Status	FASP Due Date	Days Due	
Apple, Linda	FSS Case Planner	Z20	4C - CWS	3210987 - Carlson,Carlie	22900030	CWS	8/27/05	3/10/05	CMP	Not Launched	6/8/05	-215	
				9876543 - Peterson,Plater	23100022	CWS	8/27/05	11/23/04	REA	Not Launched	9/10/05	-121	
									REA	Not Launched	5/23/05	-47	
Beech, Judi	FSS Case Worker	Z20	4C - CPS	17891234 - Jackson,Jacqueline	22900097	CWS	11/4/05	11/2/05	CMP	In Process	1/31/06	22	
Delta, Michael	FSS Case Worker	Z20	4C - CWS	5678901 - Davidson,David	22900090	CWS	10/22/05	1/21/03	REA	In Process	1/21/06	12	
				9876543 - Peterson,Plater	23100022	CWS	8/27/05	11/23/04	REA	Not Launched	5/23/05	-231	
									REA	Not Launched	11/23/05	-47	

FASPs Due Detail organized by Stage ID (VA)													
LDSS/Agency Name : Z20 - Mohawk Children's Services Unit Number : 4C - CPS, 4C - CWS, 4C - PRV Stage Type : CWS										Report Date : Jan 10, 2006 Data as of Date : Jan 9, 2006			
Worker Name	Worker Role	Worker Agency	Worker Site Code/Unit	Case ID/Name	Stage ID	Stage Type	Stage Start Date	CID	FASP Type	FASP Status	FASP Due Date	Days Due	
Charlie, Carolyn	FSS Case Manager	A97	1A1 - 002	3210987 - Carlson,Carlie	22900030	CWS	8/27/05	3/10/05	CMP	Not Launched	6/8/05	-215	
Apple, Linda	FSS Case Planner	Z20	4C - CWS						REA	Not Launched	9/10/05	-121	
Charlie, Carolyn	FSS Case Manager	A97	1A1 - 002						REA	Not Launched	5/23/05	-47	
Apple, Linda	FSS Case Planner	Z20	4C - CWS						REA	Not Launched	11/23/05	-47	
Goff, Mary	FSS Case Manager	A97	1A1 - 003	5678901 - Davidson,David	22900090	CWS	10/22/05	1/21/03	REA	In Process	1/21/06	12	
Delta, Michael	FSS Case Worker	Z20	4C - CWS						REA	Not Launched	5/23/05	-231	
Alpha, Donna	FSS Case Manager	A97	1A1 - 001	17891234 - Jackson,Jacqueline	22900097	CWS	11/4/05	11/2/05	CMP	In Process	1/31/06	22	
Beech, Judi	FSS Case Worker	Z20	4C - CPS						REA	Not Launched	11/23/05	-47	

Data Warehouse Environments

The OCFS Data Warehouse now has two separate environments operating at the same time. Both the new environment (Cognos ReportNet) and the old environment (Cognos PowerPlay and Impromptu) will be maintained and updated regularly. The environment that you use depends on the type of reports that you want to view. Here is a breakdown of the differences:

New Environment

Old Environment

Welcome screen:



Software:	Cognos ReportNet	Cognos PowerPlay & Impromptu
Current reports:	FASPs	CPS, CCRS placements, Foster Care facilities
Interface:	Web-based	Windows-based (Citrix server)
Login:	http://htptda0a1aspcog/crn	PN Agent or https://ocfscitrixwi.ocfs.state.ny.us
Password:	Not needed (once access is granted)	Request password from Joe Delucia
Training:	Online documentation	Online documentation & classroom training
Ad hoc reporting:	Coming soon	Available now

Upcoming Training Schedule

Several Data Warehouse trainings are on the schedule in March. These trainings will focus solely on the Cognos PowerPlay/Impromptu environment, including CPS allegations and investigations, CCRS placements, and foster care facility reports and data. *These trainings will not include the Data Warehouse Case Management FASP Reports.*

Basic Data Warehouse (1 day)

March 7 Westchester
March 29 Buffalo

Advanced Data Warehouse (2 days)

March 8-9 Westchester
March 30-31 Buffalo

You must register for trainings in advance through STARS. Once you are registered, email Joe Delucia to request a Data Warehouse password for the Cognos PowerPlay/Impromptu environment, if you don't already have one. You will need to bring your password to the training.

T: Drive Migration

OCFS IT is in the process of **migrating the T: drives** to a new location. If you were using the Cognos PowerPlay/Impromptu environment prior to Build 18, you should receive an email with your new T: drive location, as well as instructions about how to map it. If you have any problems or questions, contact Jennifer Gordon via Outlook or the NYS Enterprise Help Desk. [Note: The T: drive is your personal space on the Citrix server, where you save your Cognos PowerPlay and Impromptu reports.]

Regional User Groups

Did you miss the latest **Data Warehouse User Group** meeting in your region this quarter? Join the User Group by contacting Jennifer Gordon via Outlook. The User Groups meet quarterly via conference call. Members are the first to hear about the latest news and upcoming reports. Some members even offer to share their own Data Warehouse reports with others. Check the Regional User Group folder on the welcome screen of the Cognos PowerPlay/Impromptu environment for meeting information.

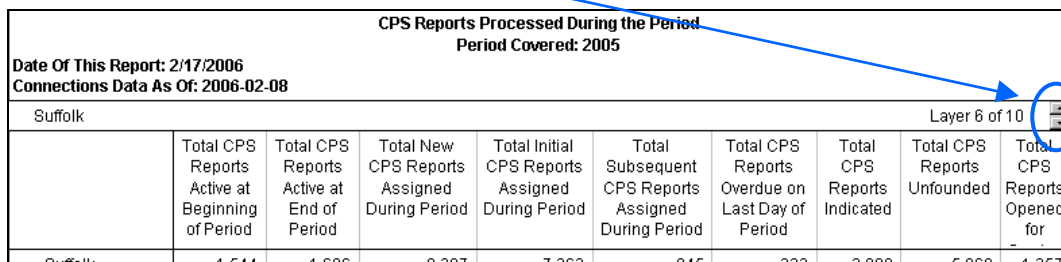
Year-End Reports for 2005

Here are a couple of year-end reports you can generate for your District or Agency for 2005:

The number of CPS reports in 2005:

Login to the Cognos PowerPlay/Impromptu environment, and follow these steps:

1. From the welcome screen, double-click on the **Cognos PowerPlay icon**.
2. Select **Open an existing report**.
3. When the "Choose a Report" dialog box appears, place a check mark in the **Prompt for Cube** box in the bottom right corner.
4. Still in the "Choose a Report" dialog box, double-click on the **Abuse and Neglect** folder.
5. Double-click on the **Pre-Defined User Reports** folder.
6. Double-click on **CPS Reports Processed During the Period Statewide Totals.ppr**.
7. At the "Choose a Remote Cube" dialog box, use the <Select a connection> drop-down arrow at the top to select **datawarehouse**.
8. Scroll down the list of PowerPlay cubes, and double-click on **investigations_2005**.
9. If the **Cognos Common Logon** dialog box appears, enter your 6-digit UserID and Data Warehouse password, and click OK.
10. When the report opens on your screen, **drill-down** (double-click) on the appropriate row (e.g., Upstate) to see data for your Region.
11. **Drill-down again** on the appropriate Region (e.g., Yonkers Region) to see data for your District.
12. Use the **layer-line scroll arrows** at the top of the report to scroll to your District if it is not readily visible.



CPS Reports Processed During the Period Period Covered: 2005									
Date Of This Report: 2/17/2006 Connections Data As Of: 2006-02-08									
Suffolk									Layer 6 of 10
	Total CPS Reports Active at Beginning of Period	Total CPS Reports Active at End of Period	Total New CPS Reports Assigned During Period	Total Initial CPS Reports Assigned During Period	Total Subsequent CPS Reports Assigned During Period	Total CPS Reports Overdue on Last Day of Period	Total CPS Reports Indicated	Total CPS Reports Unfounded	Total CPS Reports Opened for
Suffolk	1,544	1,698	9,297	7,262	945	222	2,999	6,969	1,267

The number of Admissions and Discharges in 2005:

Login to the Cognos PowerPlay/Impromptu environment, and follow these steps:

1. From the welcome screen, double-click on the **Foster Care** folder to open it.
2. Double-click on the **Pre-Defined User Reports** folder.
3. Double-click on **Admissions to Foster Care Summary Report.imr** or **Discharges from Foster Care Summary Report.imr** to open the report you are interested in.
4. Click **OK** at the warning message, "This report is locked by another user or is read only. A copy will be made."
5. If the **Cognos Common Logon** dialog box appears, enter your 6-digit UserID and Data Warehouse password, and click OK.
6. In the first window of the report prompt (Period Start Date), enter **2005-01-01**.
7. In the second window of the report prompt (Period End Date), enter **2005-12-31**.
8. The Discharge report will have you select the **discharge type(s)** you want to include.
9. In the last window, LDSS staff should enter **D** and VA staff should enter **A**.
10. Click **OK** to run the report.



Admissions Summary Report for SUFFOLK	
Report Period: 01/01/2005 - 12/31/2005	
# Admissions	# Children
500	500

Contact Us

Send your questions and comments to us at: data.warehouse@ocfs.state.ny.us.