



Office of Children and Family Services

Kathy Hochul
Governor

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Sheila J. Poole
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Administrative Directive

Transmittal:	22-OCFS-ADM-17
To:	Local Departments of Social Services Commissioners Executive Directors of Voluntary Authorized Agencies
Issuing Division/Office:	Division of Child Welfare and Community Services
Date:	August 1, 2022
Subject:	Translation and Notification of Available Post-Adoption Services
Suggested Distribution:	Directors of Social Services Child Welfare Supervisors Foster Care Supervisors Adoption Supervisors Public Information Officers
Contact Person(s):	Please see section V.
Attachments:	None

Filing References

Previous ADMs/INFs	Releases Cancelled	NYS Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
		18 NYCRR 421.8(h)(2)(ii)	Social Services Law § 372-h		

I. Purpose

The purpose of this Administrative Directive (ADM) is to notify local departments of social services (LDSSs) of the requirement to place information of available post-adoption services funded by an LDSS on the respective LDSS website. The post-adoption information on the LDSS website must be available in English, French, Polish and the 10 most common non-English languages spoken by individuals with limited English proficiency in New York State.¹ Additionally, authorized agencies (LDSSs and voluntary authorized agencies) must notify a foster parent who has expressed interest in adopting a child in foster care of website listings of post-adoption services for which a child in foster care may be eligible upon the child's adoption from foster care.

¹ United States Census Bureau, Table B16001, 2020 5-Year Estimate. *American Community Survey*. The top 10 languages spoken in New York State by individuals with limited English proficiency are Spanish, Chinese, Russian, Yiddish, Bengali, Korean, Haitian Creole, Italian, Arabic, and Polish.

II. Background

Authorized agencies are required to provide post-adoption services for up to three years from the date of an adoption decree for a child adopted from foster care. Post-adoption services as defined in 18 NYCRR 421.8(h)(2)(ii), "... means counseling, training parents on how to care for children with special needs, providing clinical and consultative services, and coordinating access to community supportive services for the purpose of ensuring permanence of the placement. Such services may be designed to treat problems which developed after the date of the adoption decree."

Chapter 659 of the Laws of 2021 amended Social Services Law§ 372-h to include requirements for translation of post-adoption services and notification of available post-adoption services to specified foster parents. The New York State Office of Children and Family Services (OCFS) has completed translation of OCFS-funded post-adoption programs and services into 11 languages. This information, including translations, can be found at [Post-Adoption Help for Families | Adoption Services | OCFS \(ny.gov\)](#)

III. Required Action

LDSS's post-adoption information must be available on the respective LDSS website in English, French, Polish and the 10 most common non-English languages spoken by individuals with limited English proficiency in New York. LDSSs are responsible for the written translation of their post-adoption information and web posting of such translated information. Additionally, authorized agencies (LDSSs and voluntary authorized agencies) must notify a foster parent who has expressed interest in adopting a child in foster care of website listings of post-adoption services for which a child in foster care may be eligible upon the child's adoption from foster care. Notification may include referring the foster parent to the OCFS and applicable LDSS website and notification of other applicable post-adoption services as determined by the authorized agency.

IV. Systems Implications

None

V. Contacts

Questions concerning this release should be directed to the appropriate OCFS regional office, Division of Child Welfare and Community Services:

Buffalo Regional Office - Amanda Darling (716) 847-3145

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Rochester Regional Office - Christopher Bruno (585) 238-8201

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VI. Effective Date

This ADM is effective immediately.

/s/ Lisa Ghartey Ogundimu, Esq. _____

Issued by:

Name: Lisa Ghartey Ogundimu, Esq.

Title: Deputy Commissioner

Division/Office: Division of Child Welfare and Community Services