



Office of Children and Family Services

Kathy Hochul
Governor

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Sheila J. Poole
Commissioner

Local Commissioners Memorandum

Transmittal:	22-OCFS-LCM-23 (<i>Revised</i>)
To:	Local Departments of Social Services Commissioners
Issuing Division/Office:	Division of Administration
Date:	December 2, 2022
Subject:	SFY 2022-23 Title IV-B Subpart 1 Allocations
Contact Person(s):	See section VI.
Attachments:	Attachment A: <i>Title IV-B Subpart 1 SFY 2022-23 Allocations</i> Attachment B: <i>Attachment for U.S. Department of Health and Human Services Grants</i>

I. Purpose

The purpose of this New York State Office of Children and Family Services (OCFS) Local Commissioners Memorandum (LCM) is to provide local departments of social services (LDSSs) with their Title IV-B Subpart 1 (United States Code §§601-687, Subchapter IV, Chapter 7, Title 42) allocations for State Fiscal Year (SFY) 2022-23.

OCFS has received additional federal funds, and this LCM is being reissued and revised to allocate additional funding to LDSSs.

II. Background

Title IV-B Subpart 1 provides annual capped funding from the United States Department of Health and Human Services for child protective services. In Federal Fiscal Year (FFY) 2022, New York State received \$10,617,342, a net decrease of \$578,537 from the prior year.

The funds are available to reimburse LDSSs for eligible expenditures made from October 1, 2021, through September 30, 2022, and must be final accepted in the Automated Claiming System (ACS) by March 31, 2023.

III. Title IV-B Subpart 1 Allocation Methodology

The Title IV-B Subpart 1 allocations provide \$10,617,342 for the reimbursement of LDSS expenditures for child protective services. Each LDSS is allocated an amount equal to its proportion of eligible child protective claims in relation to the total statewide claims. Eligible child protective claims are defined as claims for the period of October 1, 2021, through September 30, 2022, that are final accepted in ACS

by March 31, 2023. Additionally, per section 424(f) of the Social Security Act, the total number of monthly visits made by caseworkers to children in foster care during the federal fiscal year must not be less than 95% of the total number of visits that would occur if each child were visited once every month while in care. If New York State were to not meet the 95% threshold, the total Title IV-B Subpart 1 grant award would be reduced, and each LDSS that did not individually meet 95% would have its Title IV-B Subpart 1 allocation reduced.

IV. Claims

Expenditures for the allocation included in this publication are claimed as follows:

Title IV-B Subpart 1	Services for Recipients	Schedule G	LDSS-1372
	Administrative Expenditures	Schedule D2	LDSS-2347-B

Instructions for claiming services for recipients can be found in the *Fiscal Reference Manual*, Volume 2, Chapter 3. Instructions for claiming administrative expenditures can be found in the *Fiscal Reference Manual*, Volume 3, Chapter 9. The *Fiscal Reference Manual* is available at <http://otda.ny.gov/resources/fiscalreference/>.

V. Other Related SFY 2022-23 Budget Actions

The SFY 2022-23 Enacted Budget appropriated \$610,073,000 for child welfare services. Any claims in excess of an LDSS Title IV-B Subpart 1 allocation for the period of October 1, 2021, through September 30, 2022, and final accepted in ACS by March 31, 2023, will be reimbursed at 62% state share, subject to child welfare threshold provisions. For additional information on child welfare thresholds, please see the 2022-2023 Flexible Fund for Family Services (FFFS) Administrative Directive Memorandum (ADM) [22-ADM-06](#) authored by the New York State Office of Temporary and Disability Assistance (OTDA).

VI. Contacts

Questions pertaining to the allocations may be directed to:

Shonna Clinton, Local Operations Manager, Bureau of Budget Management
518-474-1361
Shonna.Clinton@ocfs.ny.gov

Questions pertaining to ACS should be directed to OTDA, Bureau of Financial Services:

Regions I-V: Lauren Horn, 518-474-7549
otda.sm.Field_Ops.I-IV@otda.ny.gov

Region VI: Michael Simon, 212-961-8250
Michael.Simon@otda.ny.gov

/s/ Sharon Devine

Issued by:

Name: Sharon Devine
Title: Deputy Commissioner
Division/Office: Division of Administration

Attachment A

Title IV-B Subpart 1 SFY 2022-23 Allocations

District	Allocation	District	Allocation
Albany	76,014	Ontario	49,756
Allegany	21,212	Orange	260,552
Broome	88,532	Orleans	16,063
Cattaraugus	44,765	Oswego	67,008
Cayuga	28,354	Otsego	31,224
Chautauqua	67,168	Putnam	23,344
Chemung	33,867	Rensselaer	66,677
Chenango	19,078	Rockland	141,446
Clinton	49,397	Saratoga	49,622
Columbia	38,893	Schenectady	82,071
Cortland	26,518	Schoharie	28,804
Delaware	34,949	Schuyler	20,856
Dutchess	126,146	Seneca	16,210
Erie	330,396	Steuben	50,150
Essex	18,892	St. Lawrence	56,227
Franklin	28,376	Suffolk	499,617
Fulton	21,149	Sullivan	49,391
Genesee	21,097	Tioga	25,220
Greene	26,229	Tompkins	49,569
Hamilton	1,822	Ulster	98,857
Herkimer	23,993	Warren	22,591
Jefferson	54,905	Washington	25,269
Lewis	12,780	Wayne	31,458
Livingston	42,439	Westchester	525,548
Madison	38,614	Wyoming	7,912
Monroe	231,308	Yates	9,243
Montgomery	17,542		
Nassau	308,767	Upstate	4,486,396
Niagara	125,656		
Oneida	77,507	New York City	6,130,946
Onondaga	145,346		
		Statewide	10,617,342

Attachment B**ATTACHMENT FOR U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES GRANTS –
FFY 21 TITLE IV-B SUBPART 1**

Title 45 U.S. Code of Federal Regulations Part 75 (45 CFR 75), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards*, section 352 states “all pass-through entities must ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, includes the changes in subsequent subaward identification.”

(i)	Subrecipient name	Local department of social services
(ii)	Subrecipient's unique entity identifier	Local department of social services
(iii)	Federal award identification number (FAIN)	2201NYCWSS
(iv)	Federal award date to the recipient by the HHS awarding agency	September 21, 2022
(v)	Subaward period of performance start and end date	Award period: October 1, 2021 - September 30, 2023 Liquidation period: December 30, 2023
(vi)	Amount of federal funds obligated to the subrecipient by this action by the pass-through entity to the subrecipient	\$10,617,342
(vii)	Total amount of the federal funds obligated to the subrecipient by the pass-through entity including the current obligation	\$10,617,342
(viii)	Total amount of the award committed to the subrecipient by the pass-through entity	\$10,617,342
(ix)	Federal award project description	Stephanie Tubbs Jones Child Welfare Services Program (Title IV-B Subpart 1)
(x)	Names of the HHS awarding agency, pass-through entity, and contact information for awarding official of the pass-through entity	Administration for Children and Families Questions pertaining to the allocations: Shonna Clinton – (518) 474-1361 Shonna.Clinton@ocfs.ny.gov
(xi)	CFDA number and name	93.645 - Stephanie Tubbs Jones Child Welfare Services Program (Title IV-B Subpart 1)
(xii)	Identification of whether the award is Research and Development (R&D)	N
(xiii)	Indirect cost rate for the federal award (including if the de minimis rate is charged per section 75.414)	Please see uniform guidance 45 CFR 75.