



**Andrew M. Cuomo**  
Governor

**NEW YORK STATE**  
**OFFICE OF CHILDREN & FAMILY SERVICES**  
52 WASHINGTON STREET  
RENSSELAER, NY 12144

**Gladys Carrión, Esq.**  
Commissioner

### Administrative Directive

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| <b>Transmittal:</b>                  | 11-OCFS-ADM-11   |
| <b>To:</b>                           | Local District Commissioners<br>Voluntary Agency Residential Domestic Violence Providers   |
| <b>Issuing Division/Office:</b>      | Administration   |
| <b>Date:</b>                         | October 21, 2011   |
| <b>Subject:</b>                      | <b>New York City Domestic Violence State Aid Rates for July 1, 2011, through June 30, 2012</b>   |
| <b>Suggested Distribution:</b>       | Directors of Services<br>Accounting Supervisors  |
| <b>Contact Person(s):</b>            | Melody Stempien (518) 473-6304 or David Haase (518) 486-6404; or by e-mail at <a href="mailto:Melody.Stempien@ocfs.state.ny.us">Melody.Stempien@ocfs.state.ny.us</a> or <a href="mailto:David.Haase@ocfs.state.ny.us">David.Haase@ocfs.state.ny.us</a>     |
| <b>Attachments:</b>                  | A – 2011-12 Domestic Violence Flat Per Diem Rates<br>B – Key to Agency-Specific Rate Chart<br>C – Agency-Specific Rate Chart of 2011-12 DVSARs   |
| <b>Attachments Available Online:</b> | Rate charts are available on the Rate Information page of the OCFS website at the address below, and are updated as needed.<br><i>Link to Internet Site:</i> <a href="http://www.ocfs.state.ny.us/main/rates/">http://www.ocfs.state.ny.us/main/rates/</a> |

#### Filing References

| Previous ADMs/INFs | Releases Canceled | Dept. Regs.       | Soc. Serv. Law & Other Legal Ref. | Manual Ref. | Misc. Ref. |
|--------------------|-------------------|-------------------|-----------------------------------|-------------|------------|
|                    |                   | 18 NYCRR Part 408 | SSL 131-u                         |             |            |

## **I. Purpose**

The purpose of this Administrative Directive (ADM) is to issue the 2011-12 Domestic Violence State Aid Rates (DVSARs) for licensed Domestic Violence (DV) residential programs in New York City. These DVSARs are for the period July 1, 2011, to June 30, 2012. A separate directive is issued for licensed DV residential programs in the rest-of-state counties outside New York City.

## **II. Background**

Annually, the Office of Children and Family Services (OCFS) issues DVSARs to local social services districts, advising them of the methodology approved by the Division of the Budget for the purchase of services from licensed residential DV agencies. Rates contained in these documents must be used by local social services districts in the contracts they negotiate with voluntary agency providers of DV services. Issuance of these rates is governed by Social Services Law §131-u and the applicable regulation at 18 NYCRR Part 408.

## **III. Program Implications**

The DVSARs that are promulgated in this ADM have been calculated using the approved 2011-12 DV rate methodology for residential programs in New York City. These rates must be paid to licensed DV residential agencies providing residential care to eligible victims of domestic violence for the period July 1, 2011, to June 30, 2012.

The approved rate methodology for licensed residential DV programs includes the following features:

- The DV Flat Per Diem Rates for 2011-12 have been revised for the following cost-of-living adjustment (COLA) factors:
  - Personal Service (PS) = 1.9%
  - Non Personal Service (NPS) = 1.7%
  - Food Add-On = 2.5%
- DV per diem rates established by local social services districts prior to the implementation of the current DV rate methodology continue to be grandfathered-in where those rates are higher than the applicable DV Flat Per Diem Rate. Affected programs will continue to receive the higher of either the grandfathered-in rate or the DV Flat Per Diem Rate as the basis for determining the current DVSARs for those programs.
- Programs that reported surpluses from government income in the base year will have DVSARs that reflect a calculated rate reduction factor. Based on the approved DV rate methodology, surpluses are defined as total government revenue in excess of total allowable spending, as reported by the agency for each DV residential program.

- The Food Add-On component of the DVSARs continues to be a negotiated item between the DV residential agency and the local social services district where the program is located. The Food Add-On is included in DVSARs when the local social services district formally request the Food Add-On Rate in writing to OCFS. Thereafter, the Food Add-On is included as part of the DVSAR for the specified program until OCFS is otherwise notified.
- OCFS will consider revisions to the DVSAR for the following reasons:
  - when the Food Add-On needs to be either added or deleted from the DVSAR;
  - when a program's base-year surplus was incorrectly calculated or applied to the DVSAR; or
  - when the DVSAR reflects an incorrect DV Flat Rate Per Diem.

**Agencies have thirty (30) days from the issuance of a DVSAR to appeal the published rate. All appeals must be in writing and sent to:**

**Mr. Derek J. Holtzclaw  
Director, Bureau of Budget Management  
Office of Children and Family Services  
Bureau of Budget Management, Rm. 314 South  
52 Washington Street  
Rensselaer, NY 12144.**

#### **IV. Other**

Copies of this information should be shared with Economic Security and Services Staff.

*/s/ Edna Mae Reilly*

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**Issued By**

Name: Edna Mae Reilly

Title: Acting Deputy Commissioner

Division/Office: Administration

## ATTACHMENT A

**NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES  
STATE AID RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS**

**NEW YORK CITY  
DOMESTIC VIOLENCE RESIDENTIAL PROGRAMS  
2011-12 FLAT PER DIEM RATES**

**EFFECTIVE JULY 1, 2011, THROUGH JUNE 30, 2012**

| DV Program Type   | 20 Beds or Less | 21 Beds or More | Food Add-On |
|-------------------|-----------------|-----------------|-------------|
|                   |                 |                 |             |
| Programs/Shelters | \$112.61        | \$91.32         | \$5.64      |
| Safe Dwellings    | \$85.83         | N/A             | \$7.78      |
| Safe Homes        | \$49.64         | N/A             | \$7.63      |

**NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES  
STATE AID RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS**

**K E Y: Agency-Specific Rate Chart**

The following codes may appear in the columns that specify the rates for each program:

UR - Under Review

CODE: This is the Facility ID. The first letter identifies the Regional Office responsible for oversight, as follows:

New York City Regional Office = M

FI: The FI column indicates whether the DVSAR includes a Food Add-On Rate. An F in that column indicates that a Food Add-On is included in the DVSAR.

## ATTACHMENT C

**New York State Office of Children and Family Services  
State Aid Rates for Residential Domestic Violence Programs  
New York City  
July 1, 2011 – June 30, 2012**

| AGENCY  | CODE                |  | PROGRAM OR SHELTER | FI |  | SAFE DWELLING | FI |         | SAFE HOME | FI |
|---|---------------------|--|--------------------|----|--|---------------|----|---------|-----------|----|
| Allen Women's Resource Center, Ltd.               | M611206             |  | \$118.25           | F  |  |               |    |         |           |    |
| CEVFI, Inc. - Women's Safe Start                  | M593221             |  | \$91.32            |    |  |               |    |         |           |    |
| CEVFI, Inc. - Women's Second Start                | M593248             |  | \$91.32            |    |  |               |    |         |           |    |
| CEVFI, Inc. - Women's Survival Space              | M593220             |  | \$96.96            | F  |  |               |    |         |           |    |
| Dwa Fam, Inc.                                     | M005300             |  |                    |    |  | \$85.83       |    |         |           |    |
| Food First (Family Project & La Familial)         | M591204<br>M591239  |  | \$91.32            |    |  |               |    |         |           |    |
| Freedom House for People with Disabilities, Inc.  | M662251             |  | \$91.32            |    |  |               |    |         |           |    |
| Good Shepherd - Park Slope                        | M602250             |  | \$112.61           |    |  |               |    |         |           |    |
| H.E.L.P.  | M595225             |  | \$91.32            |    |  |               |    |         |           |    |
| Henry Street Settlement                           | M605219             |  | \$91.32            |    |  |               |    |         |           |    |
| JBFCFS - Genesis                                  | M601202             |  | \$91.32            |    |  |               |    |         |           |    |
| JBFCFS - Horizons                                 | M601203             |  | \$91.32            |    |  |               |    |         |           |    |
| JBFCFS - Transitions                              | M601302             |  |                    |    |  | \$85.83       |    |         |           |    |
| New Vistas for Families                           | M006200             |  | \$110.60           |    |  |               |    |         |           |    |
| New York Asian Women's Center (Rose House)        | M603237             |  | \$112.61           |    |  |               |    |         |           |    |
| New York Asian Women's Center (Safe Home Network) | M603410             |  |                    |    |  |               |    | \$74.78 |           |    |
| New York Asian Women's Center (Peace House)       | M603201             |  | \$112.61           |    |  |               |    |         |           |    |
| OHEL  | M594332,<br>M594351 |  |                    |    |  | \$85.83       |    |         |           |    |

| AGENCY                                   | CODE   | PROGRAM OR SHELTER | FI | SAFE DWELLING | FI | SAFE HOME | FI |
|--|--|--------------------|----|---------------|----|-----------|----|
| Palladia, Inc.                           | M609107  | \$91.32            |    |               |    |           |    |
| Safe Horizons (Project Oasis)            | M604320  |                    |    | \$85.83       |    |           |    |
| Safe Horizons - Ivy I (Parrish I)        | M604241  | \$91.32            |    |               |    |           |    |
| Safe Horizons - Ivy II (Parish II)       | M604242  | \$91.32            |    |               |    |           |    |
| Safe Horizons - Lotus House              | M604238  | \$91.32            |    |               |    |           |    |
| Safe Horizons – Prelude                  | M604212  | \$91.32            |    |               |    |           |    |
| Safe Horizons - Sage House II            | M604246  | \$91.32            |    |               |    |           |    |
| Safe Horizons - Willow House             | M604247  | \$91.32            |    |               |    |           |    |
| Sanctuary for Families, Inc.             | M608224  | \$112.61           |    |               |    |           |    |
| Sanctuary for Families, Inc.             | M608333, M608334, M608335  |                    |    | \$85.83       |    |           |    |
| Urban Resource Institute- New Beginnings | M592240  | \$91.32            |    |               |    |           |    |
| Urban Resource Institute- Retreat        | M592207  | \$91.32            |    |               |    |           |    |
| Urban Resource Institute- Safe Haven     | M592243  | \$91.32            |    |               |    |           |    |
| Violence Intervention Program, Inc.      | M606329, M606330, M606331, M606345, M606347, M606346, M606348, M606352 |                    |    | \$85.83       |    |           |    |
| Volunteers of America - Dove House       | Y018200  | \$91.32            |    |               |    |           |    |
| Volunteers of America - New Hope         | M666213  | \$91.32            |    |               |    |           |    |
| Volunteers of America - New Hope II      | M666354  |                    |    | \$85.83       |    |           |    |
| Volunteers of America – Liberty          | M666201  | \$96.96            | F  |               |    |           |    |